



York Township Emergency Management Agency
January 18, 2024
EMA Monthly Meeting Minutes 📄



Opening: Meeting was called to order at 18:31 via Zoom. Laura Kirk, EMC York Township hosting. Andy Mitchell, Asst. Director of Public Works was our guest. In attendance were Ray S., John B., Carla P., and Jack D. Not in attendance were Allen H., Jacob W., Greg G., Raphael L.

Township and EMA Items

1. Minutes of November 16, 2023 Meeting – approval
Motion: Ray S. Second: John B. Approved: Unanimous by show of hands
2. York Township Board of Commissioners Meeting – Items of interest to EMA: From Weekly meeting (1/3): Reorganization meeting
3. Weekly YT Staff Meetings – Township related news: 11/22-12/27: did not attend or meetings were canceled // 1/3: BOC recap; waste and recycling contract up for renewal; COVID employee guidelines to be updated // 1/10: did not attend // 1/17: short meeting – no relevant items
4. Other EMA Business (Staff, Budget, Resources, MOAs, EOP/NARM/Checklists/Annexes, Newsletter, Social Media)
 - New Duly Enrolled Cards – laminated with Duly Enrolled Directive
 - Budget expenditures: Oct. 22 – Dec. 22 were discussed
 - Read PEMA Daily and NWS Briefings as they arrived, time permitting; other alerts + bulletins
 - Emailed community stakeholders re PA DHS Faith-Based Security & Resilience Learning Series
 - Wrote newsletter article Shelter in Place and proofread newsletter
 - Started Toolkits for target group planning (AFN, Business, Farm, FBCO, Financial, MOAs, Special Events)
 - PC reallocation: moved PCs among volunteers to maximize utilization
 - Emailed St. 19 Pres. re: 2023 AFG updates
 - Did approval letter for Red Lion request for fire police for New Years Eve
 - Created functional checklist / job position binder inserts
 - Did YorkCo HazMit survey on floodplain management with manager
 - Did Event notification for Dallastown Wildcat 10k Race create and sent to Notification group; updated group for Wildcat Start/ Finish line change
 - Attended (V) YorkCo OEM After Action and Awards Dinner, received Spirit of Emergency Management Award
 - NARM: did updates for new and changed information
 - Talked to Codes and Business Development Director re new business permits to reach out with Emergency Planning info.
 - Emailed Red Lion EMC re Critical Infrastructure, dam, and industrial control system threat bulletins
 - Added StormReady to EMA Web Page, added Winter Storm preparation, other minor corrections
 - Emailed EMS Chief: mental health for EMS
 - Updated GETS / WPS roster
 - Emailed Judge Laird with security information
 - Sent test email to press notifications group
 - Sent out several emails to weather notification group on hyperlocal weather forecasts for snow incidents, wind chill (1/4, 1/12, 1/15, 1/16, 1/18)
 - Created COVID emergency operation guidelines
 - Updated Isolation / Quarantine guidelines for township staff

- Emailed PWX Dir and MS-4 Coord.: USDOT grants for roads, stormwater
- Emailed Red Lion School: request Reunification Plan
- Received notification from York Water re LW Dam refilling plan and updated EAP
- Sent Disaster Activity Log to 2 EMCs who requested it
- Emailed stakeholders: Equine Meadows access blocks 1/17-20
- I created /shared numerous Facebook and Nextdoor informational postings throughout the month, including: Thanksgiving Regional Travel forecast from NWS; winter emergency car kit; Lead in children's stainless steel cups; WX incidents including: Flood Watch (2x), Dense Fog advisory, clear stormwater inlets, prepare for potential winter storm, wind chills, winter storm watch then warning, advisory; highway speed reductions; wind chills dropping, prevent pipes freezing; watch for snow squalls / high winds; LIHEAP; Not Alone / ask for help phone numbers; PA211; lane restrictions I-83 @ Queen St. bridge; donate blood; radon action month / free kits; watch out for fire trucks backing into their stations;

Branch Reports (*italics represent staff reports*)

1. Public Health and Medical Services Branch Report (includes Childcare Facilities, Nursing Homes/Assisted Living/Long-Term Care Facilities, Access + Functional Needs Registration, OSS): EMC reported on PA wastewater surveillance dashboard; Country Meadows – received their updated EP. *Carla reported on the last YAMMRS meeting, levels of COVID and ILI, and weather preparations at OSS due to winter storm activity.*
2. Deputy Coordinator Report (includes Jacobus Borough Report): *Greg was not present.*
3. Firefighting and Public Safety Liaison Report: *Allen was not present.*
4. HazMat Branch Report (includes LEPC Local Emergency Planning Committee, Radiological, and Red Lion EMA): *John reported that the LEPC met and reviewed materials presented at EM Quarterly Training, reviewed plans for approval, presented a year-end recap. RL had some Council and staff changes.*
5. Communications Branch Report: *Jack reported on the Dallastown Wildcat Run in December: went well with no problems; also new requirements for eligibility to volunteer for County amateur radio operations; discussed York Hospital ER delay and no mask requirement.*
6. EMA Support / Resources Report: *Jacob was not present.*

Incidents

- ❖ ONGOING INCIDENT: no further action on PEMA request for proof of payment PWX personnel Hurr. Ida remnants cleanup.
- ❖ ONGOING INCIDENT: York Water Co mandatory water use restrictions were terminated Dec. 19. Voluntary water use restrictions remain in effect.
- ❖ 11/16, 11/18, 11/20, 11/26, 11/27: INCIDENT: CO Detector Activation with illness; Queenswood Dr. (*Andy reported that cluster occurrences like this in multi-unit residential buildings are not unusual due to similar age of equipment installations and operating conditions.*)
- ❖ 11/23: INCIDENT: CO Detector Activation; Camp Betty Washington Rd.; traffic control dispatched
- ❖ 11/25: INCIDENT: Sallade Greenhouses, Springwood Rd.; rubbish pile on fire
- ❖ 12/03: INCIDENT: MVA with Rollover; I-83 Exit 16 ramp; 2 patients entrapped
- ❖ 12/8-11: WX INCIDENT: I monitored NWS briefings and forecasts for heavy rain changing to snow. I ended up not issuing any briefings to township or emergency response personnel due to a predicted <10% chance of 1" of snow. We ended up with about 3", but impact was minor.
- ❖ 12/11: INCIDENT: MVA with entrapment: South Brook Dr. @Tyler Run Rd.; garbage truck overturned.

- ❖ 12/15-17: WX INCIDENT: I again monitored NWS briefings and forecasts for heavy rain possibly changing to snow. I did not send out any EMA advisories.
- ❖ 12/20: INCIDENT: STRUCTURE FIRE ORE VALLEY ELEMENTARY, St. 13 and 19 units responded to smoke reported inside.
Also: INCIDENT: MVA: Tractor Trailer into Bridge: Police, Fire, EMS and Hazmat responded to TT unit that struck the Queen St. bridge. TT spilled 50-75 gallons of diesel fuel.
- ❖ 12/27: INCIDENT: York Cancer Center; generator room alarm
- ❖ 12/28: INCIDENT: MVA w/injuries, Ore Valley Elementary, 4 Vehicles involved, Large debris field
- ❖ 12/28: INCIDENT: Apple Hill Medical Ctr; odor of burning, haze in building, smoke reported
- ❖ 12/30: INCIDENT MVA into structure CL 1 Tyler Run Auto Sales, notified Codes Enforcement Officer
- ❖ 1/ 4: INCIDENT: Structure fire: smoke on the second floor of residence; problem was identified as bathroom fan
- ❖ 1/6-8: WX INCIDENT: 9919 - Winter Snow Storm - York County, *County Wide*
- ❖ 1/6: INCIDENT: Camp Betty Washington; tree down across road
- ❖ 1/6: INCIDENT: MVA: Indian Rock Dam Rd. near Perrydell; road closed
- ❖ 1/9-10: WX INCIDENT: Heavy rain, winds: Monitor power outages in township: no large clusters
1/9: INCIDENT: Wires / Pole fire: Hillcrest Rd @ Crescent Rd; tree on wires and sparking
- ❖ 1/12: INCIDENT: Electrocution hazard: Crescent Rd @ Tyler Run Dr.
- ❖ 1/13: INCIDENT: Wires / Pole Fire: Woodside Dr. @ Lynwood
- ❖ 1/14: INCIDENT: Wires / Pole Fire: Croll School Rd @ Overlook Dr, tree on wires/flames and smoke
- ❖ 1/14: WX INCIDENT: Snow, 2-4" forecast
- ❖ 1/15: INCIDENT: MVA W/Entrapment; Iron Stone Hill Rd @ Ferree Hill Rd, victim pinned by dash
- ❖ 1/18: INCIDENT: MVA w/injuries; Chapel Church Rd @ Cape Horn Rd, 2 vehicles

Training, Events, and Exercises

Recent/Current Training and Exercises (Underline = EMC attended) (YC, YT, V, LPS = location)




- 11/28: Introduction to the Response to Suspicious Behaviors and Items for Bombing Prevention (V)
- 11/29-30: G0205: Recovery from Disaster: The Local Community Role (YC)
- 12/5-6: MGT319: Medical Countermeasures: Points of Distribution, Planning, and Response;
https://www.train.org/pa/admin/course/1077405/live_event
- ☒ 12/6: CyberSecurity TTX (YC)
- ☞ 12/9: Dallastown Wildcat 10k / Fun Run (JD, JB, -LK)
- ☞ 12/11: End-of-the-Year After Action Conference and Recognition Dinner (YC) JB, ???
- 12/12-13: MGT-324: Campus Emergencies: Prevention, Response, and Recovery (Millersville)
- 12/14: PER 294: Testing an Emergency Operations Plan in a Rural EOC (A'town)
- ☒ +1/9/24: VTTX: Tornado / Family Reunification (YC)
- +1/11: YorkCo OEM Quarterly Training (YC)

Upcoming Training and Exercises (• = training; ☞ = event; ☒ = exercise; + = new listing)

- ALL DATES: P004 Initial Damage Reporting (PA Train: self-paced, online course)
- +3/8, 5/8: Enhancing School Safety Using Behavioral Threat Assessment; 2/5, 4/4: Preventing Mass Attacks in Our Communities
- ☒ +1/23: VTTX Large Scale Power Outage (YC)
- 1/22-26: L-950 NIMS ICS Incident Commander (IC) Course
- 1/24-25: MGT-412: Sport and Special Event Evacuation and Protective Action (Lanc.)
- +1/25: The Night I Almost Jumped: EMS and the Stigma of Mental Health (V)
- +1/27-28: MGT-418: Readiness: Training Identification and Preparedness Planning (LPSTC)

- +1/17-18: MGT-341: Disaster Preparedness for Healthcare Organizations within the Community Infrastructure (L-TSCoT)
- 2/26-3/1: L-962: NIMS ICS Planning Section Chief (PSC) Course
- 2/28-29: MGT-466: Sport and Special Event Enhanced Risk Management and Assessment (Steelton/Harrisburg, PA)
- 3/5-8: L-958 NIMS ICS All Hazards Operations Section Chief Course
- +3/14-15: MGT 417: Crisis Management for School-Based Incidents for Key Decision Makers (YC)
- 3/27: FEMA Webinar: Animal Sheltering During Disasters
- 4/23-24: MGT-467: Sport and Special Event Public Information and Emergency Notification (YC)
- +4/25: MGT 403: Underserved Populations Preparedness Planning for Rural Responders and Volunteers (YC)
- 5/15-16: MGT-475: Crowd Management for Sport and Special Events (Lanc.)

Miscellaneous

1. Any other items for discussion – *Andy informed us of Penn Waste schedule changes due to weather; notifications from operators of large capacity fuel islands.*
2. Next Meeting – February 15, 2024 @ **18:00** Valentines Party+   
3. Adjournment @19:30

Minutes prepared by Laura Kirk, 02/15/2024